



# PURCHASE ORDER

**DELIVERY DUE DATE:** 08-05-2020

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier : **IANPAN TRADING AND INDUSTRIAL SERVICES**  
 Address : Brgy. Makinabang, Baliuag, Bulacan  
 TIN#: 331-241-262-000 ✓  
 Tel. No. : 0932-741-8869 / 0922-810-6921  
 Contact Person: Ma. Theresa L. Santos

PR No.: 2020-03-069  
 PO No.: 2020-212  
 Date: 6/25/2020  
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
 Date of Delivery: \_\_\_\_\_

Delivery Term: 30 Calendar Days  
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	pc	PAKPAK LAWIN BABAE (dapong babae)	10	500.00	5,000.00
3	pc	PANDAKAQUI DWARF	100	50.00	5,000.00
4	pc	GOLDEN TRUMPET (yellow & purple)	20	200.00	4,000.00
10	pc	CHINESE HOLLY	50	90.00	4,500.00
11	pc	PHILODENDRON PURPLE	5	600.00	3,000.00
12	pc	PHILODENDRON TRICOLOR	5	800.00	4,000.00
14	pc	OLIVIA	5	1,500.00	7,500.00
15	pc	CYCAD (pitogo)	5	1,500.00	7,500.00
16	pc	SAN FRANCISCO (assrtd varieties)	200	40.00	8,000.00
17	pc	DON MANUEL	30	65.00	1,950.00
22	pc	GUMAMELA, assrtd color, single flower	100	40.00	4,000.00
24	pc	PALMERA	20	250.00	5,000.00
25	pc	DONYA LUZ	10	175.00	1,750.00
26	pc	DONYA LEONILA	10	175.00	1,750.00
27	pc	DONYA AURORA	10	280.00	2,800.00
28	pc	DURANTA, common, golden and variegated (50pcs each kind)	150	28.00	4,200.00
29	pc	KAMUNING DWARF	100	50.00	5,000.00
					<b>74,950.00</b>

\*\*\*\*\*  
 Purpose: *CHED Funded Project for Ecological System Conservation Project at Lucinda Campus*

(Total Amount in Words) **Seventy Four Thousand Nine Hundred Fifty Pesos Only**

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

**DR. GLENARD T. MADRAGA**  
 VP, Admin. & Finance  
 Authorized Official

Conforme: *[Signature]*  
 Ma. Theresa L. Santos  
 July 6, 2020

### IANPAN TRADING AND INDUSTRIAL SERVICES

(Signature over printed name & date)

Bank Account Name: Janpan Trading and Industrial Services  
 Bank Account Number: 005660576061  
 Bank Name: Banco de Oro  
 Bank Address: SM Baliwag, Baliuag, Bulacan

COMMISSION ON AUDIT

RECEIVED

By: *[Signature]* Date: 07 JUL 2020 Time: \_\_\_\_\_

Funds Available:

*[Signature]*  
**ELENA MAY T. TEOFILO**  
 OIC, Budget Office

ALOBS No. : \_\_\_\_\_  
 Amount : \_\_\_\_\_

No.: TSU-PRO-SF-09

Revision No. 2

Effectivity Date : October 25, 2019

Page 1 of 1

*[Handwritten initials]*





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**DR. GLENARD T. MADRIAGA**  
 VP, Admin. & Finance  
 Authorized Official

Conforme:

## JANPAN TRADING AND INDUSTRIAL SERVICES

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_



Funds Available:

**ELENA MAY T. TEOFILO**  
 OIC, Budget Office

ALOBS No. :  
 Amount :