



PURCHASE ORDER

DELIVERY DUE DATE: 12-10-22

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

Supplier : **LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING**
Address : Atlanta St. Niñas Ville, Brgy. Suizo, Tarlac City
Type of Business : Merchandising
TIN No. : 482-667-684-000
Tel. No. : 0932-221-0201

PR No.: 2022-08-235
PO No.: 2022-522
Date: 11/2/2022
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
14	piece	FOLDER, clipboard, legal	7	63.50	444.50
15	piece	FOLDER, long, white	230	6.50	1,495.00
20	piece	GLUE, all purpose, 130grams	5	90.00	450.00
22	piece	GLUE, stick, hot melt, big	10	14.00	140.00
29	piece	MARKER, dual point, waterproof, permanent, cryogenic, Dong A, Black	10	60.00	600.00
35	ream(s)	PAPER, short bond paper, 8.5 x 11, subs 20, Hard Copy	82	200.00	16,400.00
37	pack	INDEX CARD, 3"x5", ruled both sides, 500pcs/pack	31	85.00	2,635.00
42	pack	PHOTO PAPER, 108gsm, for inkjet printer, matte, 10's, short	2	180.00	360.00
53	bottle(s)	STAMP PAD INK, black, 50ml	8	150.00	1,200.00
66	pack	STICKER PAPER, legal, matte, 10's/pack	13	47.00	611.00
67	pack	STICKER PAPER, sticker, short, matte, white, (10's/pack)	20	47.00	940.00
76	unit	WHITEBOARD, magnetic, 3ft x 5ft white high quality laminate on aluminum frame, including installation/mounting	1	3,190.00	3,190.00
77	piece	WHITEBOARD, size 3ft. x 4ft. ***** Purpose: for University use (APP 2022 1st Quarter)	3	1,560.00	4,680.00
					<u>33,145.50</u>

(Total Amount in Words) Thirty Three Thousand One Hundred Forty Five Pesos and Fifty Centavos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration

Authorized Official

Conforme:

M. Tablante 11-10-22

LUCKY 2 NON-SPECIALIZED WHOLESALE TRADING

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
Date: NOV 17 2022

Funds Available:

Jasper A. Yauder
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-101101-2022-11-1361
Amount : ₱ 33,145.50