PURCHASE ORDER

Procurement Unit
Telefax No.: 045-606-8110 local 157/142

DELIVERY DUE DATE: 25 MAR 2025

Supplier: **TOPCOMS MARKETING CORPORATION**	PR No.: 2025-02-076
Address: 1647 Taft Ave. Malate, Manila	PO No.: 2025-168
Type of Business: Merchandising	Date: 3/14/2025
TIN No.: 000-775-958-000 VAT Reg.	Mode of Procurement: Small Value
Tel. No.: (02)525-3205	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**TARLAC STATE UNIVERSITY**	Delivery Term:	5 calendar days
Date of Delivery:		Payment Term:	n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	**BALL,** Star X-Dream, Volleyball, Rubber, Official Size 5	2	700.00	1,400.00
3	piece	**NET,** Star VN310, Volleybal, Standard Size	1	1,000.00	1,000.00
5	piece	**BALL,** Star prospect 5, Football, Size 5	1	600.00	600.00
6	piece	**BALL,** Star Futsal, Futsal Synthetic, Standard	1	900.00	900.00
10	piece	**GLOVES,** Star Catcher Glove, Baseball, Set Catcher	2	1,200.00	2,400.00
12	piece	**WHISTLE,** Canon Whistle, 2-chamber pealess, 90 dB sound power	3	200.00	600.00
		Warranty: 3 months for supplies			**6,900.00**
		**			
		Purpose: Materials for COS-SC Sportsfest			

COMMISSION ON AUDIT
RECEIVED
DATE: MAR 20 2025
TARLAC STATE UNIVERSITY

(Total Amount in Words) Six Thousand Nine Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official

Conforme: Jessie Lim Jr. 3/20/25
TOPCOMS MARKETING CORPORATION
(Signature over printed name & date)

Bank Account Name: ____________
Bank Account Number: ____________
Bank Name: ____________
Bank Address: ____________

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: [illegible]
Amount: 6,900.00

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President
Authorized Official

Conforme:

TOPCOMS MARKETING CORPORATION
(Signature over printed name & date)
Bank Account Name: ______________________
Bank Account Number: ______________________
Bank Name: ______________________
Bank Address: ______________________

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-206911-2025-03-0899
Amount : 6,900.00