



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8110 local 157/142

DELIVERY DUE DATE: **16 APR 2025**

Supplier: **COPYLANDIA OFFICE SYSTEMS CORPORATION**
Address: **252 AB Fernandez Ave., Dagupan City**
Type of Business: **Merchandising**
TIN No.: **002-332-000-021 VAT Reg.**
Tel. No.: **075-5153306 / Fax: 075-5223267 / 0917-6527393**

PR No.: **2025-03-101**
PO No.: **2025-190**
Date: **3/21/2025**
Mode of Procurement: **Direct Contracting**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:		TARLAC STATE UNIVERSITY		Delivery Term:		20 calendar days
Date of Delivery:				Payment Term:		n/15
Item No.	Unit	Description	Quantity	Unit Cost	Total Cost	
1	piece	COPIER SPARE PARTS, Develop Ineo+ 1070 Drum DU105 Spare Parts ***** Purpose: for BC-Print Shop. APP 1st Quarter 2025	1	50,000.00	50,000.00	



(Total Amount in Words) Fifty Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official

Conforme:

JANESSA S. SIANO 03-27-2025

COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name: **COPYLANDIA OFFICE SYSTEMS CORP.**
Bank Account Number: **00514264452**
Bank Name: **LBP**
Bank Address: **MARATI CITY**

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOPS No.: **01-201512-2025-07-0023**
Amount: **₱50,000.00**



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COPYLANDIA OFFICE SYSTEMS CORPORATION

(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02-202512-2025-03-0023

Amount: ₱50,000.00