



# PURCHASE ORDER

**DELIVERY DUE DATE:** 02-09-20

Procurement Unit  
Tel. No.: (045) 606-8142/ 606-8157

Supplier : **R.S. BACANI AIRCON & REFRIGERATION SYSTEM SHOP**  
Address : **#144 Sitio Urquico, Brgy. Matatalaib, Tarlac City**  
Type of Business : **Merchandising**  
TIN No. : **236-546-839-000**  
Tel. No. : **982-6718/0923-382-8253**

PR No.: **2022-12-365**  
PO No.: **2022-009**  
Date: **1/4/2023**  
Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **30 Calendar days**  
Date of Delivery: \_\_\_\_\_ Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
11	pcs	<b>PLASTIC DRAIN PAN, for window type ACU</b> ***** <i>Purpose: for installation of drain pan for ACU at the TSU Main Campus</i>	300	100.00	<b><u>30,000.00</u></b>

(Total Amount in Words) Thirty Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:  1/10/23

**R.S. BACANI AIRCON & REFRIGERATION SYSTEM SHOP**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : **12-10101-2023-01-0009**  
Amount : **₱30,000**