



PURCHASE ORDER

DELIVERY DUE DATE: Monthly 10-12-19

Procurement Unit
Telefax No.: 045-982-4630

Supplier: GRIFFIX TRADING	PR No.: <u>2019-08-283</u>
Address: <u>359 Padre Rada St., Brgy. 25, Tondo I/II NCR, City of Manila</u>	PO No.: <u>2019-572</u>
TIN No.: <u>911-949-703-000 Non-VAT</u>	Date: <u>9/10/2019</u>
Tel. No.: <u>0922-533-8649</u>	Mode of Procurement: <u>Small Value</u>

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY	Delivery Term: <u>Monthly 30 calendar days</u>
Date of Delivery:	Payment Term: <u>Monthly N/30</u>

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
10	cps	COMPUTERN AND ELECTRICAL ENGINEERING	8	3,200.00	25,600.00
14	cps	PLUMBING & MECHANICAL	12	700.00	8,400.00
17	cps	JOURNAL OF INFRASTRUCTURE SYSTEMS	4	7,750.00	31,000.00
23	cps	ORGANIC GARDENER	7	1,280.00	8,960.00
37	cps	POLICE PRACTICE AND RESEARCH	6	3,315.00	19,890.00
43	cps	TECHNOLOGY REVIEW	6	760.00	4,560.00
49	cps	AUTOMOBILE	8	815.00	6,520.00
					104,930.00

Purpose: to be use in library management and services

(Total Amount in Words) One Hundred Four Thousand Nine Hundred Thirty Pesos Only
 In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,
DR. GLEN R. MADRIAGA
 VP, Admin. & Finance
 Authorized Official

Conforme:
Emma Quinto Multo
GRIFFIX TRADING
9/12/19

Bank Account Name: GRIFFIX TRADING
 Bank Account Number: 4773-0316-36
 Bank Name: Bank of the Phil. Island (BPI)
 Bank Address: Padre Rada-Ilaya Tondo Branch

COMMISSION ON AUDIT (COA)
 RECEIVED
12 SEP 2019

Funds Available: <u>JESUS S. DANGANAN</u> Budget Officer IV	ALOBS No.: Amount:
No.: TSU-PRO-SF-09	Revision No. 1
Effectivity Date: March 1, 2017	Page 1 of 1

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Authorized Official

Conforme:

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COMMISSION ON AUDIT, TSU
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Funds Available:

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Budget Officer IV

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Amount :