



# PURCHASE ORDER

**DELIVERY DUE DATE:** 06 APR 2025

Procurement Unit

Tel No.: 045-606-8110 local 157/142

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
Address : C. Santos St., Tarlac City  
Type of Business : Merchandising  
TIN No. : 000-540-804-000 VAT Reg.  
Tel. No. : (045) 925-0944

PR No.: 2025-02-072  
PO No.: 2025-186  
Date: 03/20/2025  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: 10 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	ream	<b>BOND PAPER, Hard Copy (Legal)</b> ***** <i>Purpose: to conduct the Study titled "Delving into Dimensions of Ginhawa: Towards the Development of a Comprehensive Wellbeing Scale: Lead Author: Editha Q. Villavicencio.</i>	4	270.00	<b><u>1,080.00</u></b>



(Total Amount in Words) One Thousand Eighty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO  
President  
Authorized Official

Conforme:

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-206441-2025-03-1-12  
Amount: 1,080.00