



PURCHASE ORDER

DELIVERY DUE DATE: 3/31/23

Procurement Unit
Tel. No.: 045-606-8142/ 606-8157

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**
Address : San Sebastian Village Phase 3, Tarlac City
Type of Business : Merchandising Business
TIN#: 007-290-469-000 VAT REG.
Tel. No. : 045 - 9821814

PR No.: 2023-01-040
PO No.: 2023-080
Date: 02/22/2023
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
Date of Delivery: _____ Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
10	pcs	Paper Bag, small, 10.5" x 8.5"	116	60.00	6,960.00
11	pcs	Paper Bag, big, 14" x 10"	130	70.00	9,100.00
***** Purpose: APP-2023 1st Quarter General Merchandise					<u>16,060.00</u>

(Total Amount in Words) Sixteen Thousand Sixty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

MENDOZA 01 2023

A.C. MENDOZA PRINTING COMPANY INC.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT, TSU
RECEIVED
Date MAR 01 2023

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 02-207512-2023-02-0024
Amount : 16,060-