



# REQUEST FOR QUOTATION (RFQ) No. 889-2023

## Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2023-12-494 (COS)	LABORATORY GLASSWARE AND SUPPLIES	186,000.00

*Purpose: for replenishment of consumables in the Chemistry Laboratory and for Extension purposes*

Philgeps Posting: Active Date: 12/22/23 Category: LABORATORY SUPPLIES & EQUIP  
 Closing Date: 12/28/23 Reference No.: 1049 1774

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

- Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
- Bid Validity: 120 calendar days from submission of bids
- Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
- Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 12/28/23 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
**ELENA MAY T. TEOFILO**  
 Head, Procurement Unit

**PRICE QUOTATION**

Date: 12/19/2023  
 RFQ No. 889-2023  
 PR No. 2023-12-494 (COS)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	piece	IRON CLAMP, "3-prong iron clamp (laboratory clamp) Material: Zinc alloy, color: silver; Full length: approx 26.5cm, Rod diameter: approx 7mm, Rod length: approx 19.5cm	20		
2	piece	Iron ring with Diameter: 10 cm	20		
3	piece	Burette 50 mL with plastic stopcock	20		
4	piece	Evaporating dish Porcelain with 10 cm diameter	30		
6	piece	Graduated cylinder 10 mL, with plastic base	30		
7	pack	Wire gauze with Diameter: 10 cm (pack of 100)	2		
8	piece	Alcohol lamp	20		
9	piece	Laboratory tripod with 15 cm height; 10 cm diameter	20		
10	piece	Spray bottles 100 mL	100		
11	piece	PET bottles 1L	200		

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
**E-mail Address** : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_  
**BANK DETAILS:**  
 Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_



Philippine Government Electronic Procurement

Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10441774  
**Procuring Entity** TARLAC STATE UNIVERSITY  
**Title** Laboratory Glassware and Supplies  
**Area of Delivery** Tarlac

<b>Solicitation Number:</b>	889-2023	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	3
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Laboratory Supplies and Equipment	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 186,000.00	<b>Date Published</b>	22/12/2023
<b>Delivery Period:</b>	30 Day/s	<b>Last Updated / Time</b>	21/12/2023 09:05 AM
<b>Client Agency:</b>		<b>Closing Date / Time</b>	28/12/2023 13:00 PM
<b>Contact Person:</b>	Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philip Tarlac City Tarlac Philippines 2300 63-045-6068142  tsucanvassing@gmail.com		

#### Description

for replenishment of consumables in the Chemistry Laboratory and for Extension purposes

#### Line Items

Line Item	Service	Description	Quantity	Unit	Amount
1	IRON CLAMP	"3-prong iron clamp (laboratory clamp) Material: Zinc alloy, color: silver; Full length: approx 26.5cm, Rod diameter: approx 7mm, Rod length: approx 19.5cm	20	Piece	20,000.00
2	Iron ring	with Diameter: 10 cm	20	Piece	20,000.00
3	Burette	50 mL with plastic stopcock	20	Piece	100,000.00
4	Evaporating dish	Porcelain with 10 cm diameter	30	Piece	6,000.00
5	Graduated cylinder	10 mL, with plastic base	30	Piece	15,000.00
6	Wire gauze	with Diameter: 10 cm (pack of 100)	2	Pack	8,000.00
7	Alcohol lamp	Alcohol lamp	20	Piece	3,000.00
8	Laboratory tripod	with 15 cm height; 10 cm diameter	20	Piece	8,000.00
9	Spray bottles	100 mL	100	Piece	3,000.00
10	PET bottles	1L	200	Piece	3,000.00

#### Other Information

The bidders must download the attached documents in the associated component section.

**Created by** Tutchie Panlilio

**Date Created** 21/12/2023

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