



PURCHASE ORDER

Procurement Unit

Tel. No.: 045-606-8110 local 157/142

DELIVERY DUE DATE: 11 APR 2025

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**

Address : San Sebastian Village Phase 3, Tarlac City

Type of Business : Manufacturing

TIN#: 007-290-469-000 VAT REG.

Tel. No. : 045 - 9821814

PR No.: 2025-02-059

PO No.: 2025-161

Date: 3/11/2025

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 30 calendar days

Date of Delivery:

Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	INDEX OF PAYMENTS TO SUPPLIER ***** <i>Purpose: for office use</i>	1500	12.00	<u>18,000.00</u>



(Total Amount in Words) Eighteen Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official

Conforme:

3/12/25

A.C. MENDOZA PRINTING COMPANY INC.

(Signature over printed name & date)

Bank Account Name:

Bank Account Number:

Bank Name:

Bank Address:

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOPS No. : 02-101101-2025-03-0270

Amount : ₱18,000.00